

**BOURNEMOUTH, CHRISTCHURCH AND POOLE SHADOW EXECUTIVE  
COMMITTEE  
12 February 2019**

**PRESENT:** Councillor Janet Walton, Chairman; Councillor John Beesley, Vice-Chairman; Councillors Philip Broadhead, John Challinor, Blair Crawford, David Flagg, Mike Greene, Nicola Greene, May Haines, Trish Jamieson, Jane Kelly, Robert Lawton, Ian Potter, Karen Rampton and Mike White.

**ALSO PRESENT:** Councillors Lesley Dedman and Ray Nottage.

The meeting started at 10.00 am.  
The meeting finished at 10.58 am.

**The publication date for this Record of Decisions is 15 February 2019.**

**Under Rule 9 of the Overview and Scrutiny Procedure Rules, the deadline for Councillors to ‘call-in’ decisions decided under ‘delegated powers’ will expire on 22 February 2019. Decisions will not be carried out until after that date.**

**Notes:**

**To see a copy of the public reports that were considered by the Shadow Executive Committee at this meeting please visit:**

**<https://moderngov.bcpshadowauthority.com/ieListDocuments.aspx?CId=138&MIId=120&Ver=4>**

**To view the webcast of the meeting please visit:**

**<https://www.youtube.com/watch?v=gJX7HGqCjn8>**

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## Bournemouth, Christchurch and Poole Shadow Executive Committee, 12 February 2019

Agenda item and Report No.	Clause No.	Decision Status	Matter Considered	Decisions	Reasons for Decision	Alternative options Considered and rejected – if any	Interests disclosed if any
Item 1	74	Public  Key Decision: No  Call-In to apply: No	Apologies	An apology for absence was received from Councillor Anne Filer.	To comply with the Shadow Authority's Constitution.	N/A	N/A
Item 2	75	Public  Key Decision: No  Call-In to apply: No	Declarations of Interests	All Members of the Shadow Executive Committee had been granted a dispensation by the Interim Monitoring Officer to take part in the debate and to vote on the Shadow Authority's budget proposals.  There were no declarations of any disclosable pecuniary interest by Members.	To comply with the Shadow Authority's Constitution.	N/A	N/A
Item 3	76	Public  Key Decision: No  Call-In to apply: No	Confirmation of Record of Decisions	The record of decisions from the meeting held on 15 January 2019 was confirmed.	To comply with the Shadow Authority's Constitution.	None.	N/A
Item 4	77	Public  Key Decision: No  Call-In to apply: No	Public Items  A. Public Questions B. Statements	A. None received.  B. None received.	To comply with the Shadow Authority's Constitution.	None.	None.
Item 5	78	Public	Recommendations from the Overview	The Shadow Executive Committee agreed that the following decisions of the Shadow Overview and	To comply with the Shadow	None.	None.

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<a href="#">Report 5</a>		<p><b>Key Decision:</b> No</p> <p><b>Call-In to apply:</b> No</p>	<p>and Scrutiny Committee</p>	<p>Scrutiny Committee be noted and taken into account at the relevant clauses 82 and 83 below: -</p> <p><u>Item 9 – Medium Term Financial Plan (MTFP) 2019/20 including Council Tax</u></p> <p>That the Shadow Overview and Scrutiny Committee endorses the recommendations in the Shadow Executive Committee report.</p> <p><u>Item 10 – Constitution for BCP Council</u></p> <p>That the Shadow Overview and Scrutiny Committee makes the following recommendations to the Shadow Executive Committee in respect of the proposed Constitution for BCP Council as appended to the report:-</p> <ul style="list-style-type: none"> <li>• To include the following additional clause to Part 3 Responsibility for Functions, Section 2 Planning Committee (reference: page 331/2 in reports package):-</li> </ul> <p>g. (v) Following a Planning Officer’s recommendation to grant or refuse a planning application the Planning Officer will ensure that the Ward Councillor initiating the referral is notified that the application has been refused, OR that the application is being referred to the Planning Committee for decision and on what date.</p> <ul style="list-style-type: none"> <li>• To support the proposal of the Overview and Scrutiny Design Working Group as set out at Appendix B of the report, for four Committees: Overview and Scrutiny Board; Health and Adult Social Care Overview and</li> </ul>	<p>Authority’s Constitution.</p>		

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				Scrutiny Committee; Children's Services Overview and Scrutiny Committee, and Listening Committee, and the Constitution for recommendation to the Shadow Authority be amended accordingly.			
Item 6 <a href="#">Report 6</a>	79	Public  <b>Key Decision:</b> No  <b>Call-In to apply:</b> Yes	BCP LGR Programme Update	The Shadow Executive Committee agreed that the progress made since the last BCP Shadow Executive Committee on approved workstreams, be noted.  Notes:  The Chairman, on behalf of the Shadow Executive Committee, placed on record their thanks to Members and Officers for their significant work to progress the approved workstreams.	See report for reasons.	See report for any alternative options considered.	None.
Item 7 <a href="#">Report 7</a>	80	Public  <b>Report to Shadow Executive Committee and Shadow Authority</b>	Dedicated Schools Grant (DSG) Funding Formulae	<b>The Shadow Executive Committee recommended to the Shadow Authority:-</b>  a. The early years formula set out in Table 4 of paragraph 30.  b. The mainstream schools formula set out in Table 8 of Appendix 2 for a 1.1% transfer of Schools Block funding to High Needs.  c. Delegate the final decision on the mainstream schools formula, when all DfE decisions are known, to the Bournemouth and Poole Directors of Children's Services, in consultation with the Children's Services Lead Members, taking into account the methodology recommended by the Shadow Schools Forum in Table 10 of Appendix 3.	See report for reasons.	See report for any alternative options considered.	None.

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				<p>d. The Minimum Funding Guarantee for Specialist Providers is set at minus 1.5% to allow maximum budget flexibility.</p>			
<p><b>Item 8</b></p> <p><a href="#">Report 8</a></p>	<p><b>81</b></p>	<p><b>Public</b></p> <p><b>Report to Shadow Executive Committee and Shadow Authority</b></p>	<p>Housing Revenue Account (HRA) Budget Setting 2019/20</p>	<p><b>The Shadow Executive Committee recommended to the Shadow Authority to:-</b></p> <p>Note the set of objectives proposed for the HRA operating in both Bournemouth and Poole and confirm that these are agreed for 2019/20 as follows:-</p> <ol style="list-style-type: none"> <li>1. Deliver strong financial management of the HRA which maximises the ability to collect income, gain efficiencies and service outstanding debts.</li> <li>2. Ensure HRA stock is adequately and efficiently maintained.</li> <li>3. Focus on the delivery of strong and sustainable communities through effective housing management services.</li> <li>4. Maximise funding opportunities to deliver more affordable housing.</li> </ol> <p>Note these objectives apply equally to both the Bournemouth and Poole Neighbourhood accounts and are broadly stated in order of priority. As a landlord, it is important that debt is serviced in the first instance, followed by ensuring the effective and efficient maintenance and management of the properties. Surpluses and borrowing will then be maximised to bring forward additional affordable housing.</p>	<p>See report for reasons.</p>	<p>See report for any alternative options considered.</p>	<p>None.</p>

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				<p><b>The Shadow Executive Committee recommended to the Shadow Authority to approve:-</b></p> <ol style="list-style-type: none"> <li>1. The budget for dwelling rents is reduced by 1% in line with the national July 2015 Budget statement for the coming year 2019/20 and is adjusted to reflect new rental charges for acquisitions and new builds and the impact of Right to Buy (RTB) sales. The rent policy will then change to CPI plus 1% from 2020/21 in line with changing national policy.</li> <li>2. Voids continue to be budgeted at 1% of dwelling rents for both Bournemouth and Poole Neighbourhoods.</li> <li>3. The budget for garage rental charges is increased by RPI which for September 2018 was 3.3% across both the Bournemouth and Poole Neighbourhoods.</li> <li>4. The Poole Neighbourhood leasehold service charges are increased/decreased by the following: <ul style="list-style-type: none"> <li>• 0% increase for management charges</li> <li>• 10% decrease for utility costs</li> <li>• 0% increase for insurance costs</li> </ul> </li> <li>5. The Bournemouth Neighbourhood leasehold services are charged to leaseholders in line with actual costs incurred.</li> <li>6. Poole Neighbourhood tenant service charges are increased/decreased by the following:</li> </ol>			

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				<ul style="list-style-type: none"> <li>• 1% increase for caretaker charges</li> <li>• 1.5% increase for utility charges</li> </ul> <p>7. The existing tenant service charges applied to the Bournemouth independent senior living schemes relating to laundry, scooter charging and window cleaning will be increased next financial year by 3.3% as per RPI as at September 2018.</p> <p>8. The approved Bournemouth new Tenant Service Charge Policy going live in 2018/19 will continue to be rolled out as approved with no additional increase applied for 2019/20.</p> <p>9. The PHP management fee paid from the HRA is reduced by £199k to reflect savings identified within the cost review and increased by £44k to reflect the part year impact of the Canford Heath Road development.</p> <p>10. The bad debt provision is held at 2018/19 levels for both areas - £188k for the Bournemouth Neighbourhood and £197k for the Poole Neighbourhood.</p> <p>11. The depreciation budget for the Bournemouth Neighbourhood is increased by £289k to reflect increased stock value. The depreciation budget for the Poole Neighbourhood is increased by £178k to reflect expected costs to be met in 2019/20 from the aging stock and the part year impact of Canford Heath.</p>			

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				<p>12. In order to more accurately reflect the cash flows around identified projects, funding totally £3,647k is carried forward from the 2018/19 Poole Neighbourhood capital programme and that funding totally £4,060k is carried forward from the 2018/19 Bournemouth Neighbourhood capital programme.</p> <p>13. To agree the proposed Poole and Bournemouth Neighbourhood maintenance programmes as set out in Appendices D and J.</p> <p>14. The 2019/20 Bournemouth and Poole Neighbourhoods major capital programme are agreed as set out in D and K.</p> <p>15. To bring forward plans during 2019/20 for additional borrowing following the government's announcements on lifting the HRA debt cap in their 2018 budget.</p> <p>16. That the PHP delivery plan as set out in appendix M is approved.</p>			
<p><b>Item 9</b> <a href="#">Report 9</a></p>	<p><b>82 (see also clause 78 above)</b></p>	<p><b>Public Report to Shadow Executive Committee and Shadow Authority</b></p>	<p>MTFP 2019-2021 and Budget 2019/10, including Council Tax</p>	<p>The Shadow Executive Committee agreed to:-</p> <ol style="list-style-type: none"> <li>1. Note the implications of the Local Government Finance Settlement for 2019/20.</li> <li>2. Note the work done in developing the savings and efficiencies needed within the Medium Term Financial Plan timeframe.</li> </ol>	<p>See report for reasons.</p>	<p>See report for any alternative options considered.</p>	<p>All Members of the Shadow Executive Committee had been granted a dispensation by the Interim Monitoring Officer to take part in the debate and to vote on the Shadow Authority's budget proposals.</p>

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				<p>3. Note the work undertaken in developing the annual budget for 2019/20 and the key underlying assumptions and savings proposals put forward as part of the balanced, sound and robust budget proposal.</p> <p>4. Note that the Non Treasury Asset Investment Strategy at Appendix 4e is a placeholder and starting framework for further review by the new BCP Council.</p> <p><b>The Shadow Executive Committee recommended to the Shadow Authority:-</b></p> <p>5. That they undertake a recorded vote in relation to the following items as required by the Local Authorities (Standing Orders) (England) (Amendments) Regulations 2014 which came into force on the 25 February 2014;</p> <p>a) A net budget of £274m, resulting in a total Council Tax Requirement of £209.6m, is set for 2019/20 based on the settlement figures published by Government in January 2019. This is based upon:</p> <p>i. An increase in Council Tax in 2019/20 which means that the BCP Unitary Charge will not increase above 2.99% for any residents and individual resident charges are determined in line with the approved Council Tax Harmonisation</p>			

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				<p>Strategy as set out in Appendix 1a and summarised as;</p> <ol style="list-style-type: none"> <li>1. Bournemouth's BCP Unitary charge Council Tax being an increase of 2.4% over that levied by Bournemouth Council in 2018/19.</li> <li>2. Christchurch BCP Unitary charge Council Tax being a reduction of £8.86 from the combined Christchurch Borough Council and Dorset County Council charge in 2018/19.</li> <li>3. Poole's BCP Unitary charge Council Tax being an increase of 2.99% over that levied by Poole Council in 2018/19.</li> </ol> <ol style="list-style-type: none"> <li>ii. The key assumptions and provisions made in the Budget as proposed, set out in paragraph 32 (a) to (i);</li> <li>iii. The allocations to service areas in the Budget as proposed and as set out in Appendix 2a;</li> <li>iv. The use and level of all reserves to be held by the Council further to the advice of the Interim Chief Finance Officer as set out in paragraphs 83 to 94 and Appendix 3 to this report;</li> <li>v. The Capital Programme as set out in paragraphs 56 to 82 and Appendix 4;</li> </ol>			

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				<ul style="list-style-type: none"> <li>vi. Treasury Management Strategy and Prudential Indicators as set out in paragraphs 95 to 99 and Appendix 5;</li> <li>vii. The Chief Officers’ Pay Policy Statement for consideration and approval by the Council in accordance with the provisions of the Localism Act 2011 as set out in paragraphs 101 to 102 and Appendix 7;</li> <li>viii. That BCP Members’ Allowances for 2019/20 will be determined by the Shadow Authority after consideration of the Independent Remuneration Panel’s report which is a separate item on this agenda.</li> <li>b) Approve the flexible use of capital receipts strategy as set out in paragraph 75 (e).</li> <li>c) Approve the BCP ICT Investment Plan as set out in paragraph 79 to be funded from the BCP 2019/20 Revenue Contribution to Capital Outlay (RCCO).</li> <li>d) Approve to support the High Needs Block of the Dedicated Schools Grant for school funding a £2.2m (1.1%) transfer from the Schools Block, a £0.2m transfer of early years funding, and a Council Contribution of £2.4m, as set out in paragraphs 22 to 53.</li> <li>e) That the Interim Chief Finance Officer provides the Shadow Authority with a</li> </ul>			

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				<p>schedule setting out the rate of Council Tax for each category of dwelling further to Members' consideration of the decision required in respect of (a) above and after taking account of the precepts to be levied by the local Police and Fire Authorities, Neighbourhood, Town and Parish Councils once these have been determined prior to the Shadow Authority meeting on the 21 February 2019.</p> <p>Notes:</p> <p>Councillors David Flagg and Trish Jamieson requested that their dissent from the decision at 5. a) i. 2. above, be recorded.</p> <p>The Vice-Chairman of the Shadow Executive Committee and Chairman of the Finance Task and Finish Group, on behalf of the Shadow Executive Committee, welcomed the endorsement of the report by the Shadow Overview and Scrutiny Committee.</p> <p>The Vice-Chairman of the Shadow Executive Committee and Chairman of the Finance Task and Finish Group, on behalf of the Shadow Executive Committee, placed on record its thanks to the Interim Chief Finance Officer, the wider finance team, and the Members of the Finance Task and Finish Group for their tireless work in bringing forward a robust set of MTFP and budget proposals.</p>			
<p><b>Item 10</b> <a href="#">Report 10</a></p>	<p><b>83</b> (see also clause</p>	<p><b>Public</b> Report to Shadow Executive</p>	<p>Constitution for BCP Council</p>	<p><b>The Shadow Executive Committee endorsed and recommended to the Shadow Authority the Constitution for BCP Council as appended to the report.</b></p>	<p>See report for reasons.</p>	<p>See report for any alternative options considered.</p>	<p>None.</p>

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	78 above)	Committee and Shadow Authority		<p>Notes:</p> <p>The Chairman of the Governance Task and Finish Group, on behalf of the Shadow Executive Committee, confirmed endorsement of the Shadow Overview and Scrutiny Committee's recommendation in relation to Part 3 - Responsibility for Functions, Section 2 Planning Committee, at clause 78 above.</p> <p>With regard to the Shadow Overview and Scrutiny Committee's recommendation in relation to the inclusion of a Listening Committee in the Constitution, it was clarified that whilst the Governance Task and Finish Group endorsed the thinking behind the development of a Listening Committee, this had not been brought forward as part of the proposed Constitution. It would be for the new Council to consider and review, at the earliest opportunity, all meaningful mechanisms for engagement with local residents, including the development of appropriate working relationships with the new Parish and Town Councils in Christchurch.</p> <p>The Chairman of the Governance Task and Finish Group, on behalf of the Shadow Executive Committee, placed on record its thanks to the Shadow Overview and Scrutiny Committee, the Governance Task and Finish Group, the Monitoring Officers and wider Democratic Services team across the BCP area, for their work in developing proposals for the BCP Council Constitution.</p>			
Item 11 <a href="#">Report 11</a>	84	Public	Proposed new Pan Dorset Safeguarding Children Arrangements	The Shadow Executive Committee agreed that the proposed new Pan Dorset Safeguarding Arrangements for Bournemouth, Christchurch and Poole can be submitted for approval to the	See report for reasons.	See report for any alternative options considered.	None.

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		<b>Key Decision:</b> No  <b>Call-In to apply:</b> Yes		Department for Education following independent scrutiny.			
<b>Item 12</b>  <a href="#">Report 12</a>	85	<b>Public</b>  <b>Key Decision:</b> No  <b>Call-In to apply:</b> Yes	Establishment of a Community Safety Partnership for Bournemouth, Christchurch and Poole	The Shadow Executive Committee agreed the Terms of Reference for the Bournemouth, Christchurch and Poole Community Safety Partnership.	See report for reasons.	See report for any alternative options considered.	None.
<b>Item 13</b>  <a href="#">Report 13</a>	86	<b>Public</b>  <b>Report to Shadow Executive Committee and Shadow Authority</b>	BCP Local Transport Plan (LTP) Capital Programme for 2019/20	<b>The Shadow Executive Committee recommended to the Shadow Authority to approve:-</b>  1. The 2019/20 BCP Local Transport Plan Capital Programme as set out in Appendix A.  2. Indicative 2020/21 and 2021/22 BCP Highways Maintenance Programmes as set out in Appendix B.	See report for reasons.	See report for any alternative options considered.	None.
<b>Item 14</b>  <a href="#">Report 14</a>	87	<b>Public</b>  <b>Key Decision:</b> No  <b>Call-In to apply:</b> Yes	Decisions of preceding Councils – Reports for Consultation	The Shadow Executive Committee agreed that the proposed decisions for preceding authorities contained within the appended reports, be noted.	See report for reasons.	See report for any alternative options considered.	None.
<b>Item 15</b>	88	<b>Public</b>  <b>Key Decision:</b> No	Shadow Executive Committee Forward Plan	The Shadow Executive Committee agreed that the latest version of the Forward Plan, be noted.	To comply with the Shadow Authority Constitution.	None.	N/A.

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		<b>Call-In to apply:</b> No					